

Rochelle Park Board of Education
Executive 6:30 PM Regular Meeting 7:30 P.M.
October 18, 2022

- I. Call to Order
- II. Roll Call

Board Member	Present	Absent
Mr. Scott Kral, Vice President		
Mr. Adib Abboud		
Mrs. Teresa Judge-Cravello		
Mr. Joseph Marolda		
Mr. Jorge Martinez Jr.		
Mr. Charles Schaadt		
Mr. Matt Trawinski President		

Others Present:

- Dr. Sue DeNobile, Superintendent
- Mrs. Cheryl Jiosi, Business Administrator/Board Secretary
- Mrs. Cara Hurd, Director of Curriculum & Instruction
- Mrs. Rebecca Garcia, Supervisor of Special Services
- Mr. Michael Alberta, Principal

III. Executive Session (if needed)

Be it resolved that the Rochelle Park Board of Education will convene in Executive Session to discuss confidential matters which include safety, personnel and contractual matters.

IV. Pledge of Allegiance

V. Open Public Meeting Act, Chapter 231, P.L. 1975 Announcement-by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record, and The Our Town, posted on the District website, at least 48 hours prior to the time of this meeting and in accordance with Chapter 231, P.L. 1975

VI. Reports

- A. Superintendent
- B. Business Administrator
- C. Director of Curriculum and Instruction
Annual Report of Statewide Assessment Results, Spring 2022
- D. Principal
- E. Supervisor of Special Services
- F. Board Committees, as needed:
(Curriculum, Finance, Facilities, Personnel, Policy)
- G. Board Liaison:
(NJSBA/BCASA, Joint Boards, Municipality)

VII. Public Comment (Agenda Items Only)

The Board of Education reserves the right to hold public comment on agenda items, at its discretion, at its regular monthly public meetings. Public comment will be limited to three minutes per person. Citizens should give their name and address when recognized to speak.

VIII. Items for Board Action-Resolutions

Routine Matters Resolutions R1-R23

APPROVAL OF MINUTES

R1. Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Superintendent approves the minutes of the following meetings.

- a. September 13, 2022 Special
- b. September 27, 2022 Regular
- c. September 27, 2022 Executive Sessions 1
- d. September 27, 2022 Executive Sessions 2

ATTENDANCE

R2. RESOLVED: that the Rochelle Park Board of Education approves the attendance report for the month of September 2022 as listed:

Enrollment

Midland School 494
Hackensack H.S. 134
Academies/Technical Schools 46
Totals 674

Pupil Attendance

Possible Days 8264
Days Present 7980.5
Days Absent 383.5
% Present 95.4%
% Absent 4.6%

Teacher Attendance

Possible Days 1160
Days Present 1146.5
Days Absent 13.5
% Present 98.8%
% Absent 1.2%

EMERGENCY & CRISIS SITUATIONS

R3. RESOLVED: that the Rochelle Park Board of Education approves the following Fire and Security drills held in the month of September 2022 for the Rochelle Park School District.

September 14, 2022/ Fire Drill
September 16, 2022/Non-Fire Evacuation Drill

HARRASSMENT INTIMIDATION AND BULLYING

R4. RESOLVED: that the Rochelle Park Board of Education approves the following HIB Report for September 2022 on behalf of the Rochelle Park School District.

September 2022

Reported Cases:0
Number of Cases open: 0
Number of Cases closed: 0
Number of Incidents determined to be HIB: 0
School Suspensions: 0

SCHOOL SAFETY

R5. RESOLVED: upon the recommendation of the Superintendent, that the Rochelle Park Board of Education approves the update to Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the Rochelle Park School District as presented.

SPECIAL EDUCATION SERVICES

R6. RESOLVED: Upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the following Out of District School tuition for 2022-2023 based on the student's IEP. * Tuition amounts to be updated upon receipt of contracts.

CST #	Placement	Tuition
0789	River Edge School District	\$53,375
0789	Aide	\$38,505
2101	River Edge School District	\$53,375
2101	Aide	\$20,574.20

SPECIAL EDUCATION SERVICES

R7. RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves Bayada Nursing Services as a service provider for the 2022-2023 school year.

SPECIAL EDUCATION SERVICES

R8. RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves a Neurological Evaluation for CST #5678 conducted by Neurological Pediatrics, LLC at a cost of \$650.00.

PARAPROFESSIONAL OUT OF DISTRICT

R9. RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the Out of District contract for a Full-time 1:1 paraprofessional with BCSS for CST # 7890 for the 2022-2023 school year at a rate of \$49,500 for the school year.

SPECIAL EDUCATION SERVICES

R10. RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the Out of District contract for Strang School Hope Ranch for CST # 0923 to start on September 7th to June 30th at a rate of \$71,926.20.

SPECIAL EDUCATION SERVICES

R11. RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the contract with Bayada Home Health Aide Services for an in-school Home Health aide for CST #2209 at an hourly rate of \$34 from October 11, 2022 to November 9, 2022

NATIONAL HISPANIC HERITAGE MONTH

R12. RESOLVED: upon the recommendation of the Superintendent the Rochelle Park Board of Education acknowledges Midland School's recognition of National Hispanic Heritage Month from September 15, 2022 to October 15, 2022.

WEEK OF RESPECT

R13. RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education acknowledges Midland School's recognition of the week of October 3 - October 7, 2022 as a "Week of Respect."

SCHOOL VIOLENCE AWARENESS WEEK

R14. RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education acknowledges Midland School's recognition of the week of October 17, 2022 to October 21, 2022 as a "School Violence Awareness Week."

RED RIBBON WEEK

R15 RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education acknowledges Midland School's recognition of the week of October 24, 2022 to October 28, 2022 as "Red Ribbon Week".

CREATION OF POSITION

R16. RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the creation of the position of Director of Special Services and the job description for such position.

JOB DESCRIPTION

R17. RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the following updates to the job description.

- a. Coordinator of Technology

ANTI-BULLING BILL OF RIGHTS ACT

R18. RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the submission of the School Self-Assessment under the Anti Bullying Bill of Rights to the New Jersey Department of Education.

FIELD TRIP

R19. RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves a Field Trip to the Rochelle Park Fire Dept for the Prek – Kindergarten classes on October 24, 2022 with a rain date of October 27, 2022 in conjunction with Fire Prevention month. This is a walking trip with parental permission.

CONTRACT

R21. RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves Proloquo communication services. The district will purchase three (3) 1-year license subscriptions for the following CST # 2113,2117, 2109 at a cost of \$300.00.

CONTRACT

R22. RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the purchase of WISC protocols through Pearson Q-global. The invoice total \$728.00.

DONATION

R23. RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education accepts a donation from the Midland School #1 PTO at a value of \$24,285.00 for the purchase of new bleachers in the gym.

R1-R23

Motion_____ Second_____

Personnel Resolutions P1-P7

PROFESSIONAL DEVELOPMENT

P1. Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Superintendent, approves the participation of the persons named at the following workshops/conferences.

Name	Workshop	Date	Cost
A. Klaudia Lesniak	Handle with Care Training	October 24 & 24, 2022 and November 16, 2022	\$900.00
B. Christine Horohoe	Handle with Care Training	October 24 & 24, 2022 and November 16, 2022	\$900.00
C. Sue DeNobile	NJSBA	10/23/2022	OMB rates apply
D. Cheryl Jiosi	NJSBA	10/23/2022	OMB rates apply
E. Cheryl Jiosi	Fiscal Procedures & ESSER	November 17, 2022	\$100.00
F. Cheryl Jiosi	Pension Update	December 13, 2022	\$100.00
G. Cheryl Jiosi	Employment & Benefits Issues	January 19, 2023	\$100.00
H. Cheryl Jiosi	Capital Projects A-Z	February 14, 2023	\$100.00
I. Cheryl Jiosi	Purchasing	March 21, 2023	\$100.00
J. Cheryl Jiosi	Audit Review	April 18, 2023	\$100.00
K. Michele Hastings	Purchasing	March 21, 2023	\$100.00
L. Dr. Sue DeNobile	NJSAS Women in Educational Leadership Conference	March 27-28, 2023	OMB rates apply
M. Dr. Sue DeNobile	NJ Association of School Administrators Annual Conference	May 17-19, 2023	OMB rates apply
N. Michele Hastings	Admin. Program/Acct Payable	May 23, 2023	\$100.00
O. Ellen Kobylarz	Admin Asst Program/Accts Payable	May 23, 2023	\$100.00

RESIGNATION

P2. RESOLVED: on the recommendation of the Superintendent, the Rochelle Park Board of Education

accepts with regret the resignation of Dr. Steven Lahullier as the district's Coordinator of Technology Services effective November 28, 2022. We wish him all the best in his future endeavors.

EXTRA-CURRICULAR POSITIONS

P3. RESOLVED: on the recommendation of the Superintendent, the Rochelle Park Board of Education appoint the following personnel to the listed extra-curricular positions for the 2022-2023 school year with stipends as per Schedule E of the master contract.

- a. Girls Basketball Coach Lauren Menduke
- b. Boys Basketball Coach Christopher Pezzuti

CAFETERIA/PLAYGROUND AIDES

P4. RESOLVED: on the recommendation of the Superintendent, the Rochelle Park Board of Education approves an increase in the cafeteria/playground aides' hourly rate of pay for the 2022/2023 school year from \$14.00 to \$15.00 per hour.

CARE PROGRAM

P5. RESOLVED: on the recommendation of the Superintendent, the Rochelle Park Board of Education approves Klaudia Lesniak as a Certificated Substitute for the Care Program.

SCHOOL CULTURE AND CLIMATE TEAM

P6. RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the following individuals to the School Culture and Climate Team for the 2022-2023 school year.

- a) Klaudia Lesniak
- b) Michael Alberta
- c) Vanessa Aiello
- d) Savannah Orta
- e) Keely Coffey
- f) Meghan Mallon
- g) Jessica DeFalco
- h) Det. Sgt Chris Bermudez

Business Administrator/Board Secretary Contract

P7. BE IT RESOLVED that the Rochelle Park Board of Education (hereinafter referred to as the "Board") upon the recommendation of the Superintendent appoints Cheryl Jiosi as the Business Administrator/Board Secretary for the Rochelle Park School District (hereinafter referred to as the "District") for the period beginning on July 1, 2022 through June 30, 2023 at a salary of \$119,916.00; and

BE IT FURTHER RESOLVED that this Employment Agreement has been submitted to and approved by the Interim Executive County Superintendent, according to standards adopted by the Commissioner of Education, pursuant to N.J.S.A. 18A:7-8(j).

BE IT FURTHER RESOLVED that the Board approves the Employment Agreement with Cheryl Jiosi for the position Business Administrator/Board Secretary for the foregoing period of appointment, which Employment Agreement is attached to this Resolution and made a part hereof.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Board Secretary to execute, on behalf of the Board, the Employment Agreement by and between the Board and Cheryl Jiosi.

P1-P7
Motion _____ Second _____

Finance Resolutions F1-F16

BILLS LIST

F1. Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Superintendent, approves the second September 2022 bill list attached and listed below.

A. General Funds- Fund 10& 11	\$10,694.12
B. Federal Grant – Fund 20	\$2,748.08
C. Referendum Account-Fund 30	-0-
D. Cafeteria- Fund 60	-0-
E. Afterschool Program- Fund 61	-0-
TOTAL PAYMENTS FOR September	\$13,442.20

TOTAL DISBURSEMENTS

ATTACHEMENT 1

BILLS LIST

F2. Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Superintendent, approves the October 2022 bill list attached and listed below.

A. General Funds- Fund 10, 11 & 12	\$209,809.11
B. Federal Grant – Fund 20	\$29,080.68
C. Referendum Account– Fund 30	\$2,092.00
D. Cafeteria- Fund 60	\$27,115.71
E. Afterschool Program-Fund 61	\$735.03
TOTAL PAYMENTS FOR October	\$268,832.53

TOTAL DISBURSEMENTS

ATTACHEMENT 2

CHECK RUN

F3. Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Superintendent, authorizes a check run for the month of October 2022 with the amounts to be approved at the November 2022 meeting.

PAYROLL AUTHORIZATION

F4. RESOLVLED: on the recommendation of the Superintendent, the Rochelle Park Board of Education approves the payroll for August 2022 as follows:

August 2022	
Fund Gross Payroll	
Fund 10	\$226,158.89
Fund 20	\$28,157.50
Fund 61	\$3,156.60
Total	\$257,472.99

PAYROLL AUTHORIZATION

F5. RESOLVED: on the recommendation of the Superintendent, the Rochelle Park Board of Education approves the payroll for September 2022 as follows:

September 2022	
Fund Gross Payroll	
Fund 10	\$587,943.20
Fund 20	\$5,785.10
Fund 61	\$4,106.32
Fund 62	00
Total	\$597,834.62

MONTHLY BUDETARY LINE ITEM STATUS CERTIFICATION

F6. RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certified that pursuant to NJAC 6A:23-2.11 9c) 3, as of August 2022 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11 (a): and

FURTHER BE IT RESOLVED, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

SECRETARY & TREASURER'S REPORTS

F7. RESOLVED, that the Rochelle Park Board of Education accepts the Board Secretary's and Treasurer's Financial Reports for the months of August 2022.

TRANSFERS

F8 RESOLVED, that the Rochelle Park Board of Education approves the line item transfers August 2022.

COMPREHENSIVE MAINTENANCE PLAN

F9. WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public-school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of the Rochelle Park Board of Education are consistent with these requirements, and Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that upon the recommendation of the Superintendent, that the Rochelle Park Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Rochelle Park Board of Education in compliance with Department of Education requirements.

GRAVITY GOLDBERG INC.

F10. RESOLVED: that, upon the recommendation of the Superintendent of Schools, the Rochelle Park Board of Education accept the agreement with Gravity Goldberg, Inc to provide 30 days of literacy professional development at a cost of \$2,200 per day not to exceed \$66,000.00 funded with ESSER II grant.

NJ EDUCATIONAL COMPUTING COOPERATIVE (NJECC)

F11. RESOLVED: that, upon the recommendation of the Superintendent of Schools, the Rochelle Park Board of Education accept the proposal for Level 1 membership which includes district attendance at monthly meetings and special pricing from vendors for technology related items at a cost of \$575.00.

AFLAC SERVICES

F12. RESOLVED: that, upon the recommendation of the Superintendent of Schools, the Rochelle Park Board of Education continues its agreement with AFLAC to provide benefit services to the Rochelle Park School District employees at no cost to the district. These services include insurance products and Flex spending administered by Health Equity.

SUPPLY CLERK

F13. RESOLVED: that, upon the recommendation of the Superintendent of Schools, the Rochelle Park Board of Education approves Michele Hasting as the Supply Clerk for July and August for 50 hours at a cost of \$800.

ESEA

F14. RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the submission of the ESEA final report for the 21-22 school year.

IDEA

F15. RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the submission of the IDEA final report for the 21-22 school year.

FACILITY USE

F16. RESOLVED, that upon the recommendation of the Superintendent the Rochelle Park Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to adjust the schedule due to school activities or construction at any time.

Group/Organization	Use/Purpose/Room	Dates/Times	Rental Fee
Township of Rochelle Park Recreation Dept	Basketball Youth Gymnasium	Monday-Thursday 12/1/22-3/31/23 5:30 PM-9:30 PM	None
Township of Rochelle Park Recreation Dept	Basketball Adult Gymnasium	Thursday 1/4/23-3/31/23 7:30PM-9:30PM	None

F1-F16
Motion Second

IX. Public Comment (Agenda and non-agenda items)
The Board of Education reserves the right to hold public comment on agenda and non-agenda items, at its discretion, at its regular monthly public meetings. Public comment will be limited to three minutes per person. Citizens should give their name and address when recognized to speak.

X. Announcements: The next regular Board of Education meeting will be held on November 29, 2022 at 6:30 P.M. Executive session and 7:30 PM for Public Session in the Gymnasium.

Motion_____ Second_____

XI. Adjournment

Motion _____ Second _____